



Memorandum

To: Members, Beginning Teacher Assessment Committee (BTAC)

From: Marilyn Metzler, Chair, BTAC

Date: March 3, 2003

Subject: Minutes of January 28, 2003 BTAC Meeting

Present: Joy Seybold, Jolene Schoenhoer, John Hill, Jim Freemyer, Theresa Knipstein Meyer, Carol Potter, Kim Clark, Pam Komnick, Marilyn Metzler

Others Present: None

Member Absent: Robert Williams

Staff Present: Robin Meyer, Judy Miller, Nancy Carr, and Philip McGovern

At 10:05 a.m., Marilyn Metzler, Chair, convened the regular meeting. The following outline summarizes the main points of discussion.

I. Legislative Update

Phil McGovern, legislative liaison for the agency, provided copies of the introduced statutes for the beginning teacher program. He also explained the legislative process for the committee and answered their questions.

II. Review Experience with Scoring Rubric for Mentor Training Programs

The committee reviewed their experiences with the scoring rubrics for mentor training programs. The question was raised as to alignment with the mentor standards. Jim Freemyer and Jolene Schoenhoer will work on documenting the alignment of the rubrics and standards.

III. Review Status of Approved Mentor Training Programs

A. The committee was informed that there are 20 approved programs that cover the state geographically and also represent a variety of implementation models.

B. The committee was advised regarding the scheduled meeting on February 21, 2003 for representatives of the currently approved mentor training programs. Committee members were invited to attend. The group was asked what information they might want from the programs based on their experience. The following questions were posed:

- 1) Is the program too demanding?
- 2) Are people going to be willing to commit the time?
- 3) Where are the funding sources for the 20 approved programs?
- 4) Could programs ask participants what new knowledge and skills they have acquired?
- 5) Can we ask programs to share the evaluation of programs?
- 6) How do you know that the participants have met that standard?

IV. Flexibility in Mentor Training Programs

Considerable discussion revolved around how we could assist the mentor training program to be more flexible in their implementation and still assure quality control. The committee agreed to wait for feedback from the mentor programs, but the following options were discussed.

- 1) Giving some credit for National Board Certified teacher, since a big piece of the National Board certification process involves assessment and reflective thinking.
- 2) Making separate training programs specific to first year teacher
- 3) Assuring that certified mentors demonstrate the exit proficiencies
- 4) Using a preassessment of some kind
- 5) Empowering people to help with the delivery of the workshop
- 6) Looking at non school-based providers for flexibility, for example the ESCs

V. Mentor Faculty Training Program

A. Joy discussed the training process for the mentor faculty trainers. This year people are working on developing assessment tools. Each cohort has been slightly different depending on needs of participants. The committee discussed other models for increasing capacity, including the development of credit courses.

B. The committee also discussed other models, including a master mentor concept. The consensus of committee was to explore issues and collect more information and to discuss this issue further at a future meeting.

VI. Need for Summer Deadline for Mentor Training Program Submission

The committee agreed that an additional deadline for program submissions was needed this year and set that date as June 1, 2003.

VII. Portfolio Scorer Training in June, 2003

The current plan is to have portfolio scoring for the second week of June for both the initial and experienced scorers. The agency staff and the teachers in residence are working on these plans.

VIII. Next Meeting Date

March 3, 2003 at 10:00 in the IPSB office.

IX. Adjournment

The meeting adjourned at 1:00 p.m.